

REFERENCE COPY

FILE: IKF
Critical

EXPLANATION: GRADUATION REQUIREMENTS

This policy was revised for clarity and to address new legislation.

House Bill 1577 (2012), § 160.1990, RSMo., requires school districts to make certain exceptions when enrolling, placing and graduating students in foster care. More detailed information about the graduation of foster care students is included in MSBA's new policy IGBE, which is specific to foster care students. However, this policy has been changed to reference that policy.

MSBA also updated the section on advanced-standing credit to eliminate language about the graduating class of 2010.

Finally, MSBA modified the section allowing the district to give core class credit for career/technical courses in accordance with DESE guidance.

MSBA recommends that copies of this document be routed to the following areas because the content is of particular importance to them. The titles on this list may not match those used by the district. Please forward copies to the district equivalent of the title indicated.

	Board Secretary		Business Office		Coaches/Sponsors
	Facility Maintenance		Food Service		Gifted
	Human Resources	X	Principals		Library/Media Center
	Health Services	X	Counselor		Special Education
	Transportation		Public Info/Communications		Technology

FILE: IKF
Critical

REFERENCE COPY

REFERENCE COPY

FILE: IKF
Critical

GRADUATION REQUIREMENTS

The Board of Education for the FIELD(DistrictCommonName) establishes the following graduation policy and instructs the administration to develop all necessary procedures for proper implementation.

Requirements

A student must meet the following requirements in order to graduate from the FIELD(DistrictCommonName), unless the stated exceptions apply. The student must:

1. Complete a total of ___ credits, including credits required by the State Board of Education.
2. Pass proficiency exams concerning American History, American Institutions, and the Missouri and U.S. Constitutions.
3. Successfully complete a course of instruction of at least one semester in length on the institutions, branches and functions of the government of the state of Missouri, including local governments, the U.S. government and the electoral process.
4. Have earned credit in the FIELD(DistrictCommonName)'s educational program between the ninth and twelfth grades.

Exceptions

1. Graduation requirements for a student with a disability receiving special education services pursuant to the Individuals with Disabilities Education Act (IDEA) may be determined according to the student's Individualized Education Program (IEP).
2. Students transferring from another accredited Missouri school as a junior or senior who cannot reasonably complete the district's requirements may be permitted to graduate based on the successful completion of a program of studies that would have met the graduation requirements at the school formerly attended, including the requirements of (2) and (3) above.
3. The district will waive the requirement to pass proficiency exams concerning American History, American Institutions, and the Missouri and U.S. Constitutions for students who transfer from another state if they can document the successful completion of a course of instruction in the institutions, branches and functions of state government, including local governments, the U.S. government and the electoral process. Such instruction must have been completed in grades nine through twelve.

4. Students who transfer from another state or country or an unaccredited private, public or home school and who are placed in the ninth grade will be required to meet all established graduation requirements. If such a student is placed in the tenth grade or higher, the district will work with the student and the parents/guardians to develop a program of studies that will result in graduation if successfully completed.
5. Graduation requirements for foster care students will be modified or waived in accordance with law and Board policy.
6. Eligible students who successfully complete the Missouri Option Program (formerly the GED Option Program) will be awarded a high school diploma.

Earning Credit

1. The superintendent or designee is directed to assign credit values for courses offered by or through the school district and to develop formulas and procedures for awarding credit to transfer students who transfer from a district that uses a different standard for awarding credit.
2. The FIELD(DistrictCommonName) recognizes units of credit obtained through accredited schools and school districts, including credits earned through correspondence courses or courses delivered primarily through electronic media, such as satellite video, cable video or computer-driven or online courses. For the purposes of this policy, an "accredited school" is the Missouri Virtual Instruction Program (MoVIP); a private agency where students with disabilities are placed by a public school; or any school or school district accredited by the Missouri Department of Elementary and Secondary Education (DESE), the North Central Association of Colleges and Schools (NCA), the Independent Schools Association of the Central States (ISACS) or the University of Missouri Committee on Accredited Schools Non-Public (CAS). If a school or school district is located in another state or country, that school or school district must be accredited by that state's or country's department of education, NCA, ISACS or the equivalent agencies.
3. Students may earn advanced-standing credit by successfully completing high-school level courses prior to entering the ninth grade. ~~For students in the graduating class of 2010 and beyond, this a~~Advanced-standing credit may be counted toward meeting all graduation requirements, including state minimum requirements. ~~Students graduating prior to 2010 may use advanced-standing credit to meet subject-area requirements and district graduation requirements, but may not count the credit toward meeting the minimum number of credits required by the State Board.~~

REFERENCE COPY

FILE: IKF
Critical

4. The district will **may** waive one unit of academic credit in communication arts, math, science or social studies, whichever is most appropriate, for students who successfully complete an eligible three-unit career/technical program. **Students must request this credit waiver prior to enrolling in the career/technical program for which the waiver is sought.**
5. Students may earn credit for a subject that has been embedded into another subject-area course in accordance with guidelines established by DESE.
6. The district will award credit to students who can demonstrate mastery of competencies for a particular course by successfully completing a district-approved mastery assessment tool.
7. Students may earn credit by other means as approved by the Board and in accordance with law.

Diplomas

Students will be awarded either a diploma or certificate of attendance in accordance with this policy and as permitted by law.

A student in the household of an active duty member of the military, including some veterans who are deceased or injured as defined by law, who transfers to the FIELD(DistrictCommonName) from another state at the beginning of or during his or her senior year who will not meet the graduation requirements of the district by the end of the senior year will receive a diploma from the sending school district if the student is able to meet the graduation requirements of the sending district. Representatives from the FIELD(DistrictCommonName) and the sending district will work with the **student to facilitate this alternative. If the sending district refuses to cooperate, the FIELD(DistrictCommonName) will use best efforts to allow the student to graduate by the end of the senior year.**

Foster care students will be awarded a diploma in accordance with law and Board policy.

Students who complete the district's graduation requirements while under the jurisdiction of the juvenile court will be awarded a high school diploma even if the student completes the requirements in a different school district.

* * * * *

Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.

FILE: IKF
Critical

REFERENCE COPY

Adopted: FIELD(AdoptDate)

Revised:

Cross Refs: JECC, Assignment of Students to Grade Levels/Classes

MSIP Refs: 6.3

Legal Refs: §§ 160.1990, 2000, 161.670, 167.019, 170.011, 171.171, RSMo.
5 C.S.R. ~~50-500.010~~20-100.230
5 C.S.R. ~~60-100.020~~20-500.330

FIELD(DistrictLocationLine)